



# Order of Christian Initiation

## Pastor Investigation ADULT Inquirer Form

PARISH: \_\_\_\_\_ CITY/TOWN \_\_\_\_\_

**NOTE:** For pastoral reasons, the information contained in this document should not be documented in the first meeting with the inquirer. The Christian Initiation coordinator should meet with the inquirer first to become acquainted. The coordinator should inform the inquirer that for canonical and sacramental purposes, they will meet again for an intake which includes previous marriage information. The gathering of the information in this document should not be delayed, however, as failure to address marriage complications early on can significantly stall the OCIA process. The form is to be signed and dated by the Pastor/Administrator. Please submit copy to the Diocese of Altoona-Johnstown, Office of Christian Initiation, 2713 West Chestnut Avenue, Altoona, PA 16601 before the celebration of the first Minor Rite; Rite of Entrance or Rite of Welcoming. **POTENTIAL Catechumen** \_\_\_\_ (not baptized) \_\_\_\_ **Candidate** (already baptized)

### A. GENERAL

<b>Today's date</b>			
<b>Name</b>	<i>Last</i>	<i>First</i>	<i>Middle</i>
	<i>Maiden name</i>		
<b>Home address</b>			
<b>Date of birth</b>			
<b>Place of birth</b>	<i>Town</i>	<i>State/Province</i>	<i>Country</i>
<b>Parents</b>	<i>Father</i>	<i>Mother</i>	<i>(Mother's Maiden name)</i>
<b>Home telephone</b>			
<b>Email</b>			
<b>Occupation</b>			

### B. FAMILY

List the name(s) of any children and/or dependents.

Name	Relationship	Is in Christian Initiation process?	Age	
		Is in Christian Initiation process? <input type="checkbox"/> Yes <input type="checkbox"/> No		
		Is in Christian Initiation process? <input type="checkbox"/> Yes <input type="checkbox"/> No		
		Is in Christian Initiation process? <input type="checkbox"/> Yes <input type="checkbox"/> No		
		Is in Christian Initiation process? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Special Notes or Concerns:</b>				

### C. RELIGIOUS HISTORY

Present or previous religious affiliation (if any)	
<b>Baptism</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure <i>If answered "Yes", please provide a BAPTISM RECORD and the following information</i>
	Denomination in which he/she was Baptized
	Date of Baptism
	Age at Baptism
	Baptism name (if different from current name)
	Place of Baptism (church name)
	Address of place of Baptism
<b>If Baptized as a Catholic, check those sacraments inquirer has already received:</b> <input type="checkbox"/> First Penance <input type="checkbox"/> First Eucharist <input type="checkbox"/> Confirmation Church _____      Church _____      Church _____	

### D. CURRENT MARITAL STATUS

<input type="checkbox"/> Never married		
<input type="checkbox"/> Engaged	<b>Name of fiancé</b>	
	Fiancé's religious affiliation (if any)	
	For the RCIA inquirer	<input type="checkbox"/> First marriage <input type="checkbox"/> Married before <i>Please fill out section E if married before</i>
	For the fiancé	<input type="checkbox"/> First marriage <input type="checkbox"/> Married before <i>Please fill out section E if married before</i>
<input type="checkbox"/> Married  <input type="checkbox"/> A convalidation is necessary	<b>Name of spouse</b>	
	Spouse's religious affiliation (if any)	
	For the spouse	<input type="checkbox"/> First marriage <input type="checkbox"/> Married before <i>Please fill out section E if married before</i>
	Date of marriage	
	Place of marriage	
	Address of place of marriage	
Officiating authority of marriage <i>(civil government, non-Christian minister, Christian minister, Catholic cleric)</i>		
<input type="checkbox"/> Married but separated		
<input type="checkbox"/> Divorced but not remarried		
<input type="checkbox"/> Widow/widower and not remarried		

**E. PREVIOUS MARRIAGES**

Complete this section for all previous marriages, either of the OCIA inquirer or his/her fiancé or spouse.  
*Skip this section if there were no previous marriages.*

**PREVIOUS MARRIAGE INFO FOR THE OCIA INQUIRER**

Other Spouse	First Marriage	Second Marriage
<b>Last name</b>		
<b>First name</b>		
<b>Maiden name</b>		
Date of marriage		
Religion of both at wedding		
Place of marriage (institution and city)		
Spouse living?		
Marriage ended by death or divorce?		
If Catholic, has an annulment been granted? Date granted, protocol/number, diocese		
Is a case in process at the tribunal for previous marriage? <input type="checkbox"/> Yes <input type="checkbox"/> No Has the <u>Libellus</u> been submitted? <input type="checkbox"/> Yes Date: _____ <input type="checkbox"/> No Has the <u>Decree of Acceptance</u> been received? <input type="checkbox"/> Yes Date: _____ <input type="checkbox"/> No		

**PREVIOUS MARRIAGE INFORMATION FOR THE CURRENT FIANCE OR SPOUSE**

Other Spouse	First Marriage	Second Marriage
<b>Last name</b>		
<b>First name</b>		
<b>Maiden name</b>		
Date of marriage		
Religion of both at wedding		
Place of marriage (institution and city)		
Spouse living?		
Marriage ended by death or divorce?		
If Catholic, has an annulment been granted? Date granted, protocol/number, diocese		

<p>Is a case in process at tribunal for the previous marriage? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Has the <u>Libellus</u> been submitted?</p> <p><input type="checkbox"/> Yes Date: _____ <input type="checkbox"/> No</p> <p>Has the <u>Decree of Acceptance</u> been received? <input type="checkbox"/> Yes Date: _____</p> <p><input type="checkbox"/> No</p>		
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**F. GODPARENT/SPONSOR of CATECHUMEN / CANDIDATE**

<p>Name: _____</p> <p>Address: _____</p> <p>_____</p> <p>Parish of Registration: _____</p> <p>_____</p> <p>Address: _____</p> <p>_____</p>		
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**NOTES FOR CHRISTIAN INITIATION COORDINATOR**

**FOR THE ALREADY BAPTIZED:**

Has the Baptismal Certificate been supplied?  Yes  No

**FOR EVERY ELECT AND CANDIDATE:**

Has the Godparent/Sponsor provided a Certificate of Eligibility if outside the parish?  Yes  No

**If the inquirer is married and/or his/her spouse was Baptized Catholic and the marriage took place outside of the Church...** *The marriage must be rectified sacramentally. The couple should work with the local pastor. The usual requirements for marriage preparation will be asked of the couple with OCIA formation.*

**If the inquirer is engaged or married and either party has been previously married...** *If either party has a previous marriage that has not been resolved with an annulment granted by a diocese, the inquirer should be informed of the need to contact the marriage tribunal as soon as possible, and if necessary, start a case. The local pastor should be informed of the same. Also inform the inquirer immediately that no guarantee can be given that any case submitted to the marriage tribunal will be resolved in time for reception into the Church within the coming year.*

***If the inquirer was baptized in an Orthodox or Eastern Catholic church, there are special concerns. Please refer to the Office of the Tribunal for direction: OFFICE OF THE TRIBUNAL, DIOCESE OF ALTOONA-JOHNSTOWN, 2713 WEST CHESTNUT AVENUE, ALTOONA, PA 16601 814-695-5579, EXT 2650***

DATE: \_\_\_\_\_ Date: Rite of Entrance (Catechumen) \_\_\_\_\_  
 Date: Rite of Welcoming (Candidate) \_\_\_\_\_

PARISH NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ City/Town \_\_\_\_\_ Zip code \_\_\_\_\_

\_\_\_\_\_  
 Please print: Pastor/Administrator Signature of Pastor/Administrator