



Diocese of Altoona-Johnstown

Liturgy Office

2713 West Chestnut Avenue
Altoona, PA 16601-1720
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(814) 317-2672
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2023 Liturgical Year Book Order Cycle A Annual Liturgy Training Publication (LTP)

This year the Diocese of Altoona-Johnstown Liturgy Office will receive a 35% discount on all books and items published by LTP, Chicago, IL. The orders must be made through the Diocesan Liturgy Office LTP account number for parishes/campuses to receive the discount. Individual offices can also order at any time of the year through the Liturgy Office.

Process of shipping, delivery and payment:

- **All orders will be shipped directly** to your parish, campus, etc. for a nominal fee of **\$6.00** (no matter the size of the order). Shipping charges (UPS delivery) will be estimated after \$35.00 (before discount price).
- **An invoice will be enclosed** with your order for the exact amount due for the parish and another copy sent to the diocese. Payments will be due to **the Diocese of Altoona-Johnstown within 20 days** of receiving your order at the parish. The Finance Office will be sending a copy of the invoices this year. Parishes **MUST** pay the Diocese of Altoona-Johnstown by LTP request so there is no confusion with payment documentation.

LTP processing: Shipping Address: Your specific information on the completed form.

Billing Address: Diocese of Altoona-Johnstown, 2713 W. Chestnut Avenue, Altoona, PA 16601

There are five standard (most popular) publications on the attached order form.

The Liturgy Office will place the order directly after the deadline dates: please take care to read the schedule of deadlines. Most orders have been delivered within 2 weeks. Please keep a copy of your order for your own records. When the shipment arrives you need to check your order with the invoice. If there is a discrepancy with your order you can also contact LTP yourself.

Lastly, you may add more LTP products to your list. There is an on-line catalog: **LTP.org**. **The additional items for order must be listed as a separate sheet (Page 2) and attached to the bulk order form.** Sale prices are available for some 2022 annual **products**. The 35% discount **does not** apply to sale prices.

Sincerely yours in Christ,

Jeanne Thompson,
Coordinator, Christian Initiation, Liturgy Office,
Sacrament Preparation

2023 Liturgy Training Publication (LTP) YEAR A BOOK ORDER

A Workbook for Lectors and Gospel Readers 2023 - Year A: \$9.75 per copy (regular price is \$14.00). The readings for each Sunday and Holy Day are contained with appropriate scriptural catechesis and guidelines for proper proclamation. It is highly recommended for use of each reader and cleric. Copyright law does not allow this book to be duplicated.

Sourcebook for Sundays and Seasons, Weekdays 2023- Year A: \$11.75 per copy (regular price \$18.00). This liturgical aid equips liturgy planners and presiders with a carefully organized, pastoral practical, and educational tool.

At Home With The Word 2023 - Year A: \$5.85 per copy (regular price is \$9.00). This book invites you to be at home with God's word, with the noted lectionary readings of the liturgical year, and the text of all readings proclaimed on Sunday. **Large Print edition at \$9.20 per copy** (regular price is \$14.00).

The Year of Grace 2023 - Year A: A full graphic Liturgical Calendar: Sundays, seasons, solemnities, feasts, holydays, etc. are in print within the seasons which are defined by colors and special unique artwork.

Notebook size (placemat-11 x 17 inches) **25 in a pack at \$9.75** (\$15.00 regular);
One **laminated** sheet is **\$4.55** (\$7.00)

Poster size (26 x 26 inches) at **\$6.50 each** (\$10.00 regular);
One **laminated** poster **\$11.75 each** (\$18.00 regular)

PLEASE RETURN ORDER FORM BY the due dates listed below:

Friday, September 16, 2022 for Delivery by mid-October

Friday October 14, 2022 for Delivery in early November

The Liturgy Office will enter the account number.

U.S. Postal Mail:

Diocese of Altoona-Johnstown: Liturgy Office
LTP Book Orders,
2713 W. Chestnut Avenue
Altoona, PA 16601-1720

Scan/Email attachment: jthompson@dioceseaj.org; Fax: 814-949-8234

****BREAKDOWN OF SHIPPING CHARGES****

Only orders under \$35.00 (pre-discount price) add \$7.00 to the total.

Direct delivery (drop-ship) is an additional \$6.00 (no matter what the size of the order is)

Please do NOT send any payment with your order.

