



Diocese of Altoona-Johnstown

Liturgy Office

2713 West Chestnut Avenue

Altoona, PA 16601-1720

(814) 695-5579

(814) 317-2672

Facsimile: (814)-949-8234

Representative: Jeanne Thompson

jthompson@dioceseaj.org

MEMO

TO: Pastors and Administrators

FROM: Jeanne Thompson

RE: ANNUAL Liturgy Training Publication (LTP) BOOK ORDER

DATE: June 30, 2020

The Diocese of Altoona-Johnstown is continuing to offer the Liturgy Training Publication materials at the diocesan 40% discount price to our parishes but only on a DROP SHIP delivery rate. *All parish orders must be processed through the Diocese of Altoona-Johnstown to receive the discount.*

Instructions for the parishes:

- 1. Parish order forms are due to the Liturgy Office: Order #1 - September 13, 2020 and Order #2 -October 13, 2020.**
 - Billing Address: Diocese of Altoona-Johnstown, 2713 W. Chestnut Avenue, Altoona, PA 16601 (already printed on the form)
 - Shipping Address: Parish specific information
- 2. The Liturgy Office will place the parish order directly to LTP.**
- 3. All orders will be shipped directly to the parish, campus, etc. for the nominal fee of \$4.00 (no matter the size of the order).**
- 4. An invoice from LTP will be enclosed with your order for the amount due which will include the shipping cost. A separate copy of the invoice will be sent to the diocese. Payments are to be made payable to the Diocese of Altoona-Johnstown, within 10 days of receiving your order at the parish.**

2021 Liturgy Training Publication (LTP) BOOK ORDER

Four most popular publications are made available on the attached order form.

A Workbook for Lectors and Gospel Readers 2021 - Year B may be ordered at **\$8.50 per copy** (regular price is \$14.00). This publication is a great aid to the ministry of readers and clergy. The readings for each Sunday and Holy Day are contained with appropriate scriptural catechesis and guidelines for proper proclamation. Highly recommended for all catechists. Copyright law does not allow this book to be duplicated.

Sourcebook for Sundays and Seasons, Weekdays 2021- Year B may be ordered at **\$11.00 per copy** (regular price is \$18.00). This liturgical aid equips liturgy planners and presiders with a carefully organized, pastoral practical, and educational tool. This is excellent for everyone in catechetical ministries.

At Home With The Word 2021 - Year B is available at **\$5.50 per copy** (regular price is \$9.00). This book invites you to be at home with God's word; the lectionary readings of the liturgical year. It is a preparation to actively listen to the word proclaimed. **Large Print edition at \$8.00 per copy** (regular price is \$13.00).

The Year of Grace 2021 - Year B: A full Liturgical Calendar The dates for Sundays, seasons, solemnities, feasts, holydays, etc. are in print within the seasons which are defined by colors and displayed within liturgical symbolic artistry. Excellent tool for teaching the Liturgical Year. (Material printed on back)

***poster size** (26 x 26 inches) at **\$5.00 each** (\$8.00 regular);

***notebook size** (placemat-11 x 17 inches) **25 in a pack at \$8.50** (\$13.00 regular);

one **laminated poster \$9.50 each** (\$16.00 regular); **One laminated sheet is \$3.00** (\$5.00)

An order form is enclosed with this mailing. We will enter the account number. DO NOT SEND ANY PAYMENT WITH THE ORDER.

Please send orders by due dates: **Friday, September 13, 2020 for Delivery in early October**

Friday October 13, 2020 for Delivery in early November

U.S. Postal Mail:

Diocese of Altoona-Johnstown: Liturgy Office
LTP Book Orders,
2713 W. Chestnut Avenue
Altoona, PA 16601-1720

Scan/Email attachment: jthompson@dioceseaj.org

****BREAKDOWN OF SHIPPING CHARGES****

Orders under \$35.00 (pre-discount price) add \$7.00 to the total.

You can anticipate your order over \$35.00 at 17% of the total. The exact amount will be on the LTP invoice. Direct delivery (drop-ship) is an additional \$4.00 (no matter what the size of the order is)

PLEASE DO NOT SEND ANY PAYMENT WITH THIS ORDER SHEET.

We will not send any refund checks this year.

