

## DIOCESAN POLICIES WORKSHOP

### Registration

Name \_\_\_\_\_

Address \_\_\_\_\_

City/ST/Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

### CHOOSE DATE YOU WILL ATTEND:

\_\_\_ **TUESDAY, APRIL 2, 2019**  
**St. Matthew, Tyrone**

\_\_\_ **WEDNESDAY, APRIL 3, 2019**  
**St. Patrick School, Johnstown**

\_\_\_ **THURSDAY, APRIL 4, 2019**  
**Holy Family, Portage**

\_\_\_ **Afternoon Session**

\_\_\_ **Evening Session**

### RETURN TO:

Diocesan Policies Workshop  
927 S. Logan Boulevard  
Hollidaysburg, PA 16648

Fax: 814-695-8894

Scan & Email: [jkirkland@dioceseaj.org](mailto:jkirkland@dioceseaj.org)

There is NO fee to attend.

Registration deadline: April 1, 2019

### WHO IS THIS DAY FOR:

ALL DRE/CRE'S, Youth Ministers, Confirmation Directors, RCIA Directors, and those persons responsible for Youth Protection in the Parish are expected to attend one of the sessions.

Please note—If you plan on leaving your position or retiring at the end of this year and your replacement has been named, please bring them with you to this workshop.

The Youth Protection people are only required to stay for that session which will occur first on our schedule. They will be dismissed after that.

All others are required to attend the full session as scheduled.

### DO I NEED TO BRING ANYTHING?

Please bring your OLD Guidebook (blue one) and the NEW Guidebook (white one) so you can insert information as given.

Those in Christian Initiation Ministry should bring a copy of their Rite book

For more information or any questions, contact:

Francine Swope  
Office of Youth Ministry  
& Religious Education  
(814) 317-2646

### PARISH LOCATIONS TO CHOOSE FROM:

(Please DO NOT call the parishes to register or ask questions, contact the diocesan office.)

◆ **St. Matthew Parish**  
**Monsignor Hawkins Hall**  
**1105 Cameron Avenue**  
**Tyrone, PA 16686**

◆ **St. Patrick School**  
**625 Park Avenue**  
**Johnstown, PA 15902**  
(Parking is in the back)

◆ **Holy Family Parish Hall**  
**509 Caldwell Avenue**  
**Portage, PA 15946**

## SUCCESS

WISDOM

KNOWLEDGE

INFORMATION

**Diocesan Policies  
and Procedures**

### Sessions to choose from:

**Tuesday, April 2**  
**St. Matthew, Tyrone**  
**6:00—8:30 PM**

**Wednesday, April 3**  
**St. Patrick School, Johnstown**  
**6:00-8:30 PM**

**Thursday, April 4**  
**Holy Family, Portage**  
**1:00-3:00 PM**  
**and**  
**6:00-8:30 PM**

# Diocesan Policies and Procedures Workshop

This workshop is being held in cooperation with the offices of Children and Youth Protection, Youth Ministry and Religious Education, Christian Initiation (RCIA) and Sacramental Preparation.

We will bring together Parish Youth Protection personnel, Youth Ministers, Directors and Coordinators of Religious Education, Christian Initiation Directors, Confirmation Directors and Sacramental Preparation Team Members to help them better understand these programs and how they these policies and guidelines should work in their parishes.

- \* Outlining Youth Protection Policies (introduce new guidelines and review old)
- \* Outlining Youth Ministry and Religious Education Guidelines
- \* Outlining Christian Initiation and Sacramental Preparation Guidelines

## Youth Protection Cindy O'Connor

Ensuring a safe environment for your parish, school or diocesan office is everyone's responsibility. When we provide safeguarding efforts for our children and vulnerable populations- we are protecting every-one.

During this meeting, highlights from the Office of Child and Youth Protection will include:

- \* Reviewing updates and understanding how to comply with youth protection policies and codes of conduct.
- \* Parish audits: training and clearance record keeping, etc.
- \* What's new with screening, training?
- \* How to monitor all diocesan personnel who are in contact with youth and vulnerable persons.
- \* Review youth protection and mandated reporting training (requirements, frequency, Virtus, etc.)
- \* Youth Protection website, forms, etc.
- \* Introducing the implementation of each site (parish, school and diocesan office) hosting a safe environment committee.

\* Open discussion



## Youth Ministry & Religious Education Francine Swope

Educational programs for our youth must strive to teach doctrine, to do so within the experience of Christian community, and to prepare individuals for effective witness and service to others. In doing this we foster the student's growth in personal holiness and his/her relationship with Christ." TTJD#82

During this session, highlights of the Offices of Youth Ministry and Religious Education will include:

Review changes and updates to the "Guidebook for Catechetical Faith Formation."

- Diocesan Policies for Parish Youth Ministry Religious Education Programs
- Curriculum
- Textbook Use
- DRE/CRE and Catechist Policies
- Legal Issues
- Health and Safety Issues

The Youth Ministry office works in conjunction with the NFCYM, (National Federation for Catholic Youth Ministry).

The NFCYM aids in our programming. We look to a future when young people see themselves as children of God who live as missionary disciples of Jesus Christ; when the gifts, struggles and diverse realities of young people are welcomed in Catholic faith communities; when pastoral ministry leaders have embraced the joy of the Gospel, and when families are living as the domestic Church.



## Christian Initiation & Sacramental Prep Jeanne Thompson

Holy Baptism is the basis of the whole Christian life, the gateway to life in the Spirit and the door which gives access to the other sacraments. When we are signed with the gift of the Spirit and celebrate with Christ at the table of the Eucharist we share in the eternal sacrifice of God's love. The sacraments beginning with Baptism, incorporate the members of the Church to build up the Body of Christ in the same Spirit. (Ephesians 2:22)

The heart of preparation is the same for all; God's reconciling grace.

This session will be:

- ◇ a review of the foundations of the Diocesan Sacramental Preparation Process.
- ◇ a review of the R.C.I.A. #75 lifeline for sacramental catechesis and living
- ◇ a comparative view of goals
- ◇ a "think tank" method to develop collaboration
- ◇ Shedding some light on the catechumenate for children
- ◇ a sharing of resources for parishes

